Career Opportunity at CARE International in Uganda

About CARE International

CARE International has been active in Uganda since 1969 and working in the country continuously since 1979, implementing a diverse portfolio of programs and projects ranging from emergency services to economic development and civil society building. Our current programming targets Women, Girls and youth as well as vulnerable groups such as the extreme poor, internally displaced people, children to provide assistance and opportunities for empowerment and sustainable development through addressing the underlying causes of poverty grounded on careful and thorough analysis of power relations between different groups in society and the local context in which they live and work. Our programming is guided by our core values of transformation, Integrity, Diversity, Equality and excellence.

CARE International in Uganda seeks to recruit highly motivated and qualified development and Emergency professionals to fill up the following positions:

1. **Job Title:** Sexual, Reproductive and Maternal Health (SRMH) Co-coordinator
   **Programme:** Emergency Response
   **Location:** Arua Sub office with frequent movement to the settlements (Omugo, Rhino & Imvepi)
   **Grade:** D
   **Supervisor:** Initiative Manager (SRMH Specialist)

Overall Job Summary

The SRMH Coordinator’s primary responsibility is to coordinate and supervise field sexual and reproductive health activities, liaise with partners in reproductive health and provide reproductive health expertise and guidance for the health personnel and village health teams/community health volunteers in Rhino Camp and Imvepi Refugee Settlements. S/he will be supervising and directly working with the SRMH Officer, health personnel and community volunteers, other CARE staff and humanitarian agencies at settlement level to ensure that the objectives of the project are achieved. S/he will work together with the GBV and Child protection teams to ensure that project activities at field level which include family planning, maternal and neonatal care, and case management of sexually transmitted diseases, post abortion care and the clinical management of sexual assault survivors are implemented in the most effective and efficient way.

Reporting to the Initiative Manager (SRMH Specialist), the SRMH Coordinator is technical in the areas of Sexual Reproductive and Maternal Health and Rights implementation. S/he will be responsible for supporting and supervising the CARE supported health personnel and Community Based Facilitators (Volunteers) implementing Reproductive Health activities in all the health
facilities and communities in the 2 settlements according to CARE’s SRMH work plans. S/he will facilitate linkages to health services; ensuring centre based referrals, health service mapping and support capacity enhancement. The SRMH Coordinator will ensure planning and preparation of weekly, monthly and quarterly work plans and reports on field activities for timely submission to the Initiative Manager (SRMH Specialist). S/he is responsible for writing and documenting case stories of lessons learnt.

The SRMH Coordinator working in collaboration with SRMH Officer and MEAL unit will monitor and update disaggregated SRMH database for CARE. S/he will monitor program supply inventory levels and perform monthly spot-checks on program commodity inventory. Under the various funding streams within the program, the SRMH Coordinator contributes to integration of gender transformative program approaches and implementation of Sexual Reproductive and Maternal Health and Rights activities within the Humanitarian setting.

In addition to the above, the SRMH Coordinator will be the focal person for CARE’s SRH interventions in Imvepi Refugee settlement.

**Specific responsibilities and tasks**

**Responsibility #1: Assess, facilitate and strengthen the capacity for health workers and village health teams/community health workers and target community to conduct SRMH activities.**

- Design SRMH community training needs, assessment tools and methodologies relevant to the impact group of the program.
- Support and implement appropriate gender transformative strategies to address the capacity gaps of the identified target population.
- Work closely with health service providers and community volunteers, to facilitate and organize training workshops to address SRMH and gender gaps and build skills.

**Responsibility #2: Participate in the design and implementation of BCC strategies for purposes of increasing awareness on SRMH**

- Lead in the monitoring of SRMH information, focusing on knowledge, attitudes and skills of the impact population and different stakeholders.
- Identify existing resources and potential channels for communication that can be mobilized to inform the community and scale up interventions addressing SRMH challenges and gaps.
- Inform the Response team on key messages to be disseminated based on assessments and feedback from the target community and inform documentation processes.
- Support and actively participate in the mobilization of women and girls to improve SRMH education and service utilization, together with the Community Leaders, Village Health Teams/Community Health Workers (CHW) and community groups.
- Participate in Community Health Out reaches in collaboration with the Facility Health Providers.

**Responsibility #3: Participate in the development and maintenance of effective SRMH information (M & E) system.**
• Work closely with SRMH Officer, MEAL staff and partners through provision of support in the management of an SRMH data base.
• Ensure that settlement based community structures and partner organizations are functioning and submitting reports to relevant community leaders, the sub county leaders, CARE and other relevant offices
• Provide on-going support supervision and monitoring to health providers and community structures to ensure delivery of quality SRMH services.
• Identify, prepare and document SRMH lessons learnt under Humanitarian Response.

Responsibility #4: Ensure that effective coordination and network system at settlement level is operational while maintaining a high reputation.
• In collaboration with the implementing partners, coordinate, support and facilitate monthly settlement level discussions and coordination meetings as may be required.
• Represent CARE at health facility, settlement and in other relevant sector working group meetings as required from time to time.
• Establish and maintain cordial and professional relations with local partners and collaborators including district officials and other humanitarian health actors.

Responsibility #5: Any other duties assigned (5%)
These may include but not limited to the following activities
• Overseeing implementation of SRHR activities in Imvepi Refugee Settlement.
• Documentation of best practices and lessons learnt
• Representation at different working groups in the settlement including district task force activities
• Rapid assessment for SRMH/GBV in all settlements in Arua
• Participation in other CARE response activities

Level of Authority
The SRHM Coordinator will formally report to the Initiative Manager (SRMH Specialist). S/he will organize her/his day-to-day work based on the agreed weekly and monthly work plans with the Initiative Manager (SRMH Specialist) in coordination with the other field staff, partners and stakeholders. S/he has no authority to enter into formal partnership agreements, nor any formal financial authority, apart from standard expenses for day-to-day activities. The SRMH Coordinator is responsible for the safety and custody of organization assets in her/his possession. Travel to locations outside project areas should be done and coordinated with the knowledge of the Initiative Manager (SRMH Specialist) and the Emergency Team Leader

Relationship and collaboration
The SRHM Coordinator will work as a process-oriented support person to CARE Emergency Program to achieve on the SRMH related interventions within the Emergency Response.
It will therefore be essential for her/him to develop relationships with partner organizations to ensure effective support. This requires both sensitivity and responsiveness to the capacities and needs of the different partners.
S/he will also collaborate with other Country office related initiatives within the sub office and will be expected to provide support based on clearly and jointly agreed Programme priorities. Teamwork is therefore a key element of the position.

Qualifications
- A Degree in a health related field or social sciences or demography.
- Possession of a Master’s degree or post graduate diploma in a related field is an added advantage.
- At least a minimum of 3 years of hands on professional experience and skills in implementation of Sexual Reproductive and Maternal Health, GBV and HIV/AIDS programs.
- Strong inter-personal communication skills; sound judgment and decision making skills.
- Ability to network, build relationships and establish collaboration with different partners, agencies local and international networks.

Application Procedure:
Candidates who are interested in the above jobs should submit updated CV and Application letter giving a day time telephone contact and names, telephone contacts and email addresses of 3 (three) work related referees only through our recruitment email ugarecruitment@care.org clearly indicating the job title in the email subject. CVs will be received until the 4th December, 2019. Please note that when you are successful for the above position, CARE will need certified copies of your academic documents. For any questions please call our office on 0312258100/150

CARE IS AN EQUAL OPPORTUNITIES, GENDER SENSITIVE, CORRUPTION, SEXUAL EXPLOITATION AND ABUSE INTOLERANT EMPLOYER.

Please Note that CARE International in Uganda does not ask any applicant payment for any recruitment process.